

BOARD MEETING MINUTES
MACON-BIBB COUNTY TRANSIT AUTHORITY

July 25, 2023

The regularly scheduled meeting of the Board of Directors of the Macon-Bibb County Transit Authority was held at 5:30 p.m. on July 25, 2023, in the Morris Cohen conference room on the fourth floor of the Terminal Station at 200 Cherry Street, Macon, Georgia. Those present were:

Chairman: Frank Tompkins

Vice Chair:

Members: Charles Murphy, Dave Dickey, Rachel Umana, Ken Blair and Deborah Garcia.

Members Absent: Lynn Farmer

Also in attendance was President/CEO Craig Ross, Brenda Banks - Executive Assistant, Lee Brown-CFO, Jami Gaudet- Public Information Officer, Mark Strozier- Transit Planner, Andy Stroud, Sr. Vice-President, Georgia Slagle, CPA for the Authority and F. Bradford Wilson, Jr., attorney for the Authority. A proper Quorum was present.

Also, in attendance were Mike Greenwald, David Scott and Wade Horton.

Chairman Tompkins called the meeting to order and opened it with a moment of silent prayer and reflection. He then asked the Board to review the agenda to determine if any items needed to be added. A motion was made by Dave Dickey to approve the agenda as presented and such occurred following a second by Ken Blair.

The Board was then asked to review the Minutes of the June 27 Board Meeting. After providing time for that to occur, a motion was made by Dave Dickey to approve the Minutes, which was seconded by Rachel Umana, and approved.

The floor was then opened for Public Comments by Chairman Tompkins, and he recognized Wade Horton. Mr. Horton stated he was present to speak on the audit. He asked that the Board members consider the people that they represent in each of the decisions that are made. He stated he wanted a copy of the ADA audit and then commented on various improvements he would like to see take place in the building.

Chairman Tompkins next moved to the Financial Report and called on Ms. Georgia Slagle for its presentation. Ms. Slagle stated that the year-end financials had not yet been finalized and there may be some changes to the Capital Grant line item. Assets at the fiscal year-

end totaled \$16,765,910.00 compared to \$19,642,497.00 the previous year. Grants receivables total \$2,246,385.00 for grants due for February, March and April and \$1,300,000.00 for the remainder due for the bus purchases.

Current liabilities totaled \$870,516.00 compared to \$2,900,422.00 the previous year due to the bus purchases. Deferred grants totaled \$184,701.00 which represent funds that were advanced but not yet spent.

Total rent and other income from Terminal Station totaled \$742,229.00 for the year, which exceeded the budgeted amount of \$728,000.00. The change in Net Position for the year totaled \$158,000.00 once depreciation was removed as an expense. Passenger fares were \$106,057.00 less than budget but exceeded the previous year. Total Non-Operating Revenues of \$6,141,453.00 were in line with the prior year and budget. After adjusting for non-operating items, the YTD budget showed a positive variance of \$195,709.00. Passengers totaled 470,372 for the year with route mileage of 874,802. Paratransit assets totaled \$1,171,252.00 at year end with current liabilities of \$429,191.00. Paratransit passenger fares increased by 170% over the previous year. Salaries were in line with budget, but vehicle gas and oil exceeded the budget. The YTD change in Net Position was \$1,136,431.00. The final numbers for both the Fixed Route and Paratransit will be issued later in the fall.

President Ross pointed out there was a variance with the Fixed Route as to the total number of passengers and that will be addressed. Rachel Umana seconded the motion of Dave Dickey to accept the draft of the Financial Report and said the motion was approved.

President Ross was then called on to present the Operations Report for June 2023. He noted that only 2.6 hours of lost time occurred during June and 5 buses were out of service. OnTime performance for the Paratransit Route was 96% and there were only two valid customer complaints. Sixty-four events have already been scheduled for Terminal Station for 2023 and nineteen have been scheduled for 2024. He reviewed the Grant Report and the Safety and Training Report and noted that ridership on the Fixed Route increased by 73,077 passengers for the year and Paratransit by 5,603.

The Floor was then opened for New Business by the Chairman.

1. Ratify Authorization of President/CEO to sign a check in the amount of \$931,908.00 for payment of three new Paratransit vans. On July 6, Ken Blair moved to allow President Ross to sign the check for the three electric buses, that was seconded by Lynn Farmer and approved. Payment was previously forwarded as required. A

motion was then made by Dave Dickey to ratify the Authority to execute the check in the amount of \$931,908.00 as payment for the three new Paratransit vans. The motion was approved following a second by Deborah Garcia. A motion will be made at the next meeting to increase the President's authority to sign checks.

The Chairman then opened the floor for OLD BUSINESS:

1. Corporate Resolution for One South Bank – Document attached.
2. APTA Board Members and Administrators conference in Birmingham, Alabama on July 15-18, 2023. Chairman Tompkins provided the Board with a detailed summary of the events that occurred at the seminar and the many opportunities available to expand the attendees knowledge of transit and interact with other transit board members and employees to enable everyone to better fulfill their role as Board members. The educational opportunities were extensive in the various seminars provided detailing transit strategies and round table discussions. He reviewed the various activities that were available and the outstanding job the Birmingham-Jefferson County Transit Authority did in hosting the seminar.
3. Pop-Up Library at Transfer Station on July 17 & 18- Library books will be brought to the Transfer Station and have been supported by three of the media outlets.
4. PSA for Transporting Art – Six available bus shelters were selected for art installations and the project has now been completed.

Chairman Tompkins opened the floor for Board Member comments, and no one responded.

A motion was then made by Dave Dickey for the Board to go into Executive Session. The motion was seconded by Charles Murphy and approved at 6:40 p.m.

A motion was made by Dave Dickey to exit Executive Session at 7:10 p.m. The motion was seconded by Ken Blair and approved.


A motion was made by Dave Dickey to adjourn the meeting. The motion was approved following a second by Rachel Umana.

Respectfully submitted,



Lee Brown, Secretary

Approved:



Louis Frank Tompkins, Chairman