

BOARD MEETING MINUTES
MACON-BIBB COUNTY TRANSIT AUTHORITY

September 27, 2022

The regularly scheduled meeting of the Board of Directors of the Macon-Bibb County Transit Authority was held at 5:30 p.m. on September 27, 2022 in the Morris Cohen conference room on the fourth floor of the Terminal Station at 200 Cherry Street, Macon, Georgia. Those present were:

Chairman: Frank Tompkins

Vice Chair: Lynn Farmer

Members; Dave Dickey, Otis Redding, III, Charles Murphy and Rachel Umana.

Members Absent: None.

Also in attendance was President/CEO Craig Ross, CFO Lee Brown, Jami Gaudet, Public Information Officer, Andy Stroud, Sr. Vice President, Brenda Banks, Executive Assistant, F. Bradford Wilson, Jr., attorney for the Authority, Georgia Slagle, CPA. A proper Quorum was present.

Also, in attendance were Mike Greenwald, Wade Marks, Jr., Keisha Walker, Liz Fabian, William Crisp, David Scott, and April Jones.

Chairman Tompkins called the meeting to order and observed a time of silent prayer and reflection.

Chairman Tompkins then requested a final review of the proposed Agenda and inquired as to whether any items needed to be added. President Ross informed the Board that item 6 of New Business will merely consist of a vote and a second item needed to be added to Old Business consisting of the Second Street Corridor. A motion was then made by Dave Dickey to approve the agenda as amended. The motion was approved following a second by Lynn Farmer.

The Board was then asked to review the Minutes of the August 30, 2022 meeting by the Chairman. A motion was then made by Dave Dickey to approve the Minutes as presented. The Minutes were approved following a second by Lynn Farmer.

The floor was then opened by the Chairman for Public Comments and requests to address the Board had been made by Wade Marks, Jr., and William Crisp. Mr. Marks stated he was requesting an update of his previous request concerning the operation of the ramps on the city buses and an update on the bus stops. He also requested that regular attention be given to the

restrooms in the Transfer Station so that the soap dispensers are functioning and there are towels. President Ross added that a change machine has been ordered in response to his earlier request. Mr. Crisp was present to inquire about the status of the bus stop at 1625 Jeffersonville Road since the sign had been removed. President Ross explained that the sign was not replaced by the contractor who paved the road but that it will be replaced shortly now that construction has been completed.

Chairman Tompkins then recognized Ms. Georgia Slagle for presentation of the Financial Report. Ms. Slagle stated that the Board had been provided with a draft of the year-end statements for FY 2022 since additional work is needed to finalize the budget. As of July 31, the cash balance totaled approximately \$818,000.00 compared to \$1,800,000.00 the previous year. Grant receivables were \$2,248,000.00 which is approximately \$200,000.00 greater than the previous year. GDOT is currently behind in processing requests and there remains a receivable for \$680,000.00 of prior year grants. Current assets total approximately \$3,900,000.00 with assets totaling \$18,300,000.00

The line of credit at year end totaled \$277,447.00 and as of year end the total Net Position was \$13,705,000.00.

Passenger fares increased for the month of July over last year as did Terminal Station revenue. Salaries and employee benefits remain basically the same. Gas increased significantly compared to last July but overall, the Operating Expense was basically the same with a net operating loss of \$624,000.00

Terminal Station revenues totaled \$60,000.00 versus \$51,000.00 the previous year while expenses were approximately \$3,000.00 more totaling \$70,000.00 resulting in a change of Net Position of \$10,400.00.

Paratransit ended the fiscal year with a total Net Position of a negative \$397,000.00. Revenues totaled \$127,846.00 and expenses totaled \$131,130.00 resulting in a negative change in Net Position of \$3,284.00. Upon the conclusion of the report a motion was made by Dave Dickey to accept the Financial Report. Lynn Farmer seconded the motion, and it was approved.

The Chairman then expressed his appreciation to Lee Brown, CFO for all his services and assistance.

President Ross was then called upon for presentation of the Operations Report for August 2022. He explained that three buses are currently out of service and one needs a new transmission. Fuel costs have increased. The Fixed Route operated at a 69% ontime performance

in August while Paratransit was at 97%. There are currently openings for fifteen full time drivers and nine part-time drivers for fixed routes and one full time driver for Paratransit. Ongoing efforts are being made to fill those positions with a number of sources but many companies are facing the same shortage. Overtime hours are excessive, but Paratransit should be reduced with the additional driver.

There have been sixty-eight events at Terminal Station to date and forty-six already scheduled for 2023. Mr. Stroud has been doing a great job.

Hopefully grants will be caught up shortly and additional funds have been requested from Macon-Bibb County from the American Recovery Plan for the funds received for transportation. It provided for a match of \$723,496.00 and the President has spoken with the Mayor about the Authority's share.

Ridership for the month of August increased by more than 50% from the previous year on the fixed route while Paratransit increased by 23%. Mercer ridership totaled 25.

NEW BUSINESS: The Chairman then opened the floor for New Business and President Ross was recognized to present the following items:

1. Employee Driving Policy – The Chairman inquired as to whether any of the Board members had any questions or concerns after reviewing the revised policy that had been provided. Following a brief discussion, a motion was made by Dave Dickey to approve the policy as amended effective October 1, 2022. The motion was approved following a second by Charles Murphy.
2. Approve and Adopt GDOT Authorizing Resolution for Grant 5307 -This grant represents the Authority's operating funds. A motion was made by Dave Dickey to approve and adopt the Resolution for Grant 5307. The motion was approved following a second by Lynn Farmer.
3. Approve and Adopt GDOT Authorizing Resolution for Grant 5339 – These funds are being utilized for the purchase of the new buses. A motion was made by Dave Dickey to approve and adopt the Authorizing Resolution for Grant 5339. The motion was approved following a second by Lynn Farmer.
4. November and December meetings – Chairman Tompkins stated that normally the Board does not hold its regularly scheduled meetings in November and December, but two special called meetings are normally held in December to discuss personnel matters. The Chairman then shared various options and dates that would be available

for the Board to consider. A motion was made by Ms. Farmer to schedule an Executive Session at its October 25 Board meeting, and then meet again on November 29 and December 6 in Executive Session. Each meeting would begin at 5:30 p.m. and December 6 would constitute the last meeting of 2022. The motion was seconded by Dave Dickey and approved by the Board. Chairman Tompkins delivered Evaluation Forms to each of the Board members which are to be completed and returned to him no later than October 18.

5. Macon Regional Crimestoppers Luncheon on November 7, 2022- Each Board member who plans on attending the luncheon must RSVP to President Ross by next Friday.
6. Trains to Macon – President Ross explained that he received a call from former Mayor Reichert concerning the possibility of passenger rail service to Macon and requested the Authority’s support. A motion was made by Dave Dickey to support bringing passenger rail to Macon and endorse the proposal submitted. The motion was approved following a second by Charles Murphy.

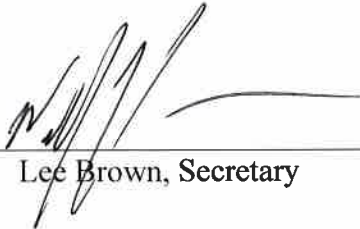
OLD BUSINESS: The floor was opened for Old Business by the Chairman and President Ross was called upon to address the following items:

1. APTA TRANSform Conference in Seattle, WA on October 9-12, 2022. All Board members will be attending and vans will be utilized to travel back and forth to the Atlanta Airport.
2. Second Street Corridor – The ad concerning the closing of the Second Street Corridor route was published and no request for a public hearing was made. That route will now cease to exist and will be covered by other routes.

There were no Board member comments.

A motion was then made by Dave Dickey to adjourn the meeting. The motion was approved following a second by Charles Murphy.

Respectfully submitted,



Lee Brown, Secretary

Approved:



Louis Frank Tompkins, Chairman