

BOARD MEETING MINUTES
MACON-BIBB COUNTY TRANSIT AUTHORITY

October 25, 2022

The regularly scheduled meeting of the Board of Directors of the Macon-Bibb County Transit Authority was held at 5:30 p.m. on October 25, 2022 in the Morris Cohen conference room on the fourth floor of the Terminal Station at 200 Cherry Street, Macon, Georgia. Those present were:

Chairman: Frank Tompkins

Vice Chair: Lynn Farmer

Members: Dave Dickey, Otis Redding, III, Charles Murphy and Rachel Umana.

Members Absent: None.

Also in attendance was President/CEO Craig Ross, CFO Lee Brown, Jami Gaudet, Public Information Officer, Tony Woodard, Maintenance & Operations Director, Brenda Banks, Executive Assistant, F. Bradford Wilson, Jr., attorney for the Authority, Georgia Slagle, CPA. A proper Quorum was present.

Also, in attendance were Mike Greenwald, Wade Marks, Jr., Liz Fabian, and David Scott.

Chairman Tompkins called the meeting to order and observed a time of silent prayer and reflection.

Chairman Tompkins then asked if there were any additions or changes to the proposed Agenda. A motion was made by Dave Dickey to approve the Agenda as presented and such occurred following a second by Charles Murphy.

The Board members were then asked to review and indicate any changes or additions that were needed to the September 27, 2022 Minutes. A motion was then made by Dave Dickey to approve the Minutes as presented. The motion was approved following a second by Lynn Farmer.

The Chairman then opened the floor for Public Comments and was informed that Wade Marks, Jr. requested the opportunity to address the Board concerning his past complaints and current situation. Mr. Marks stated that he was hurt on a bus and will forward his complaints to the Department of Justice.

The next item of business was the Financial Report and the Chairman called on Ms. Georgia Slagle for the presentation of the August 2022 Financial Report. Ms. Slagle stated that

some additional information is still needed in order for them to finalize the FY 2022 final report. The cash balances are in excess of \$1,200,000.00 but not as much as last year's since Covid funds were included. Grants receivables totaled \$1,954,000.00 and grants totaling \$600,000.00 for July and August have not yet been submitted. The Line of Credit currently totals \$485,000.00 but that will be paid off as soon as funds are received. Current liabilities total \$1,134,000.00 resulting in a total Net Position of \$13,386,000.00.

Passenger fares for the month and YTD are up but Terminal Station revenues were down. Salaries have increased but overtime hours are less. As expected, gas and fuel is much higher than the previous year but insurance expense is much less since there have been fewer claims. Terminal Station expenses are basically the same. Change in Net Position showed a negative \$260,751.00 which is approximately the same as last year.

Paratransit revenues totals \$268,661.00. Overhead has now been adjusted to 24% and a number of expenses are allocated now. Passengers increased substantially from 3,565 for the month of August to 4,300. At the conclusion of Ms. Slagle's report, a motion was made by Dave Dickey to accept the Financial Report. The motion was approved following a second by Rachel Umana.

The Chairman then called on President Ross for presentation of the September Operations Report. President Ross indicated that lost time had improved significantly and totaled only 2.18 hours for September. He shared with the Board that he had received a phone call from Mr. Marks and advised him that he would not discuss any potential litigation, but he should have his attorney contact counsel for the Authority. A letter was sent by Mr. Wilson to Mr. Marks directing him to do so but no response has been received.

On-time performance for the Fixed route was at 71% and there are currently openings for 15 full time drivers. On-time performance for Paratransit was at 98% and every position has been filled and two spare drivers have been hired. Tony Woodard is now the director of both Operations and Maintenance. There are currently five worker's compensation claims and we received three resignations during the month of September.

Terminal Station already has fifty events scheduled for 2023. The current outstanding balance due from GDOT and Macon-Bibb County totals \$1,362,247.00. During the month there were three preventable accidents and one non-preventable accident. The Authority has a new trainer for the drivers and it is anticipated that the Driving Simulator Training will begin at the first of next year.

The passenger count has increased dramatically in comparison with the previous year with Fixed Route increasing by 56% and Paratransit by 23% YTD. Mercer ridership totaled 52 passengers for August and September. Operating hours will be reduced on the weekends from 3:00 a.m. to 1:00 a.m. as a safety precaution.

NEW BUSINESS: The Chairman then opened the floor for New Business, but none was presented.

OLD BUSINESS: The floor was opened for Old Business by the Chairman and President Ross was called upon to address the following items:

1. Recap of APTA TRANSform Conference in Seattle, WA – The Board members shared that it was an excellent conference, appreciated the opportunity to attend, become better acquainted with fellow Board members, and better understand issues with public transit.
2. Macon Regional Crimestoppers Luncheon on November 7, 2022. – The luncheon is scheduled to being at 11:30 a.m. and each Board member needs to notify Ms. Banks by next Wednesday if they plan to attend.

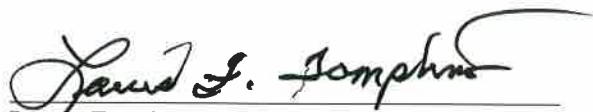
The Chairman then opened the floor for Board member comments. None were made.


A motion was then made to adjourn regular session and enter into Executive Session by Dave Dickey. The motion was approved at 6:16 p.m. following a second by Lynn Farmer.

A motion was made by Lynn Farmer to exit Executive Session at 7:03 p.m. and adjourn the meeting. The motion was seconded by Dave Dickey and approved.

Respectfully submitted,

Approved:


Louis Frank Tompkins, Chairman


Lee Brown, Secretary