

BOARD MEETING MINUTES
MACON-BIBB COUNTY TRANSIT AUTHORITY

October 26, 2021

The regularly scheduled meeting of the Board of Directors of the Macon-Bibb County Transit Authority was held at 5:30 p.m. on October 26, 2021, in the Morris Cohen conference room on the fourth floor of the Terminal Station at 200 Cherry Street, Macon, Georgia. Those present were:

Chairman: Frank Tompkins

Vice-Chairman: Charles Howard

Members: Dave Dickey, Ella Mumphery, Otis Redding, III, Lynn Farmer and Rachel Umana .

Members Absent: None.

Also present was Craig Ross, President/CEO, Brenda Banks, Executive Assistant, Lee Brown, CFO, Jami Gaudet, Public Information Officer, Georgia Slagle, CPA for the Authority and, F. Bradford Wilson, Jr., Counsel for the Authority. A proper Quorum was present.

Also, in attendance were Liz Fabian, and Mike Greenwald.

The meeting was called to Order by Chairman Tompkins and a moment of silent prayer and reflection was observed.

The Chairman then asked the Board to review the proposed Agenda and note any changes or additions. The Agenda was approved following a motion by Dave Dickey and a second by Charles Howard.

The Board was then asked to review and approve the Minutes of the September 28, 2021 meeting. The Minutes were approved as presented following a motion by Dave Dickey and a second by Charles Howard.

There was no request made for a Public Comment at the meeting.

Chairman Tompkins then called on Ms. Georgia Slagle for the Financial Report for the fiscal year ending June 30, 2021. Ms. Slagle stated that the Authority is in a solid financial position due to the extra funding received during the fiscal year. Cash deposits totaled approximately \$1,400,000.00, which was an increase of \$300,000.00 over the previous year. Grants receivables totaled approximately \$3,085,000.00 compared to \$1,912,000.00 last year. Approximately \$2,300,000.00 of those funds are for operating expenses and the balance for

capital grants. Property and equipment increased with the \$4,000,000.00 purchase of new buses, resulting in a \$2,000,000.00 net valuation increase. Overall net property and equipment increased to \$15,000,000.00 from \$11,800,000.00 the previous year.

Accounts payables totaled \$541,000.00 due to recent bus purchases, but the line of credit was reduced from \$1,200,000.00 to \$506,000.00. The total net position increased to \$14,577,000.00 compared to \$10,267,000.00. Net working capital totaled \$3,500,000.00.

Terminal Station revenues dropped approximately \$40,000.00 from the previous year but other rental income remained consistent. The change in Net Position increased \$13,000.00 compared to \$33,000.00 the previous year.

Overall, the Operating Change in Net Position was \$418,000.00 compared to the budgeted amount of \$208,000.00 for June. The net result for year end was a positive variance of \$64,207.00. President Ross noted that the charges attributable to Professional Services was due to increasing security to 24 hours a day.

Paratransit cash totaled \$43,000.00 at year end with buses valued at \$1,083,000.00. Liabilities totaled approximately \$696,000.00. The Authority received \$316,500.00 in revenues from Bibb County and \$910,390.00 from operating grants resulting in total revenue of \$1,290,252.00. Expenses totaled \$992,623.00. Following the conclusion of Ms. Slagle's report, a motion was made by Dave Dickey to approve the report. The motion was approved following a second by Charles Howard.

Chairman Tompkins officially welcomed back Ms. Farmer and then called on President Ross for the September Operations Report. Prior to the report President Ross recognized Board member Rachel Umana for being recognized as one of Georgia Trend's 2021 40 under 40 and commended her for her work.

The September Operations Report revealed five buses were out of service an average of 4.3 hours. OnTime performance for the Fixed Route stood at 76% and all buses are now back on line. Once additional drivers are hired operating hours will be extended from 9 p.m. to 10 p.m. Only two additional drivers are currently needed in order to be fully staffed. Paratransit's OnTime performance stood at 91% and it is fully staffed. Currently there are two open worker's compensation cases and four drivers currently in training. Five events were held at Terminal Station in September and a total of 56 events have been scheduled for 2022 with a projected income of \$172,165.00. Total funds paid to date in FY 2022 by Macon-Bibb County and GDOT stood at \$1,409,294.00. A total of 3 accidents occurred during September with two being non-

preventable. Fixed route ridership increased 13,000 in September over the previous year and Mercer ridership totaled 342. The Mercer Route to Wal-Mart has now been changed from the Zebulon Road store to that on Gray Highway.

The floor was then opened for New Business.

1. Adopt GDOT Authorizing Resolution for Grants 5307 & 5339(v): Ads are currently running for the two grants for a total of 15 days. One is for Operating Expenditures and the other is for Capital Improvements. President Ross indicated a motion was necessary to approve the Resolution for Grants 5307 and 5339. Said motion was then made by Dave Dickey and approved by the Board following a second by Lynn Farmer.

2. Bus Part Issues: President Ross noted that one of the main issues with the five buses that were noted as being down was the inability to obtain parts. The delivery date on some projected parts is as many as 112 days. GDOT allowed the Authority to use \$150,000.00 from the current year electric bus Grant to purchase spare parts. An ongoing effort is being made to try and stock up the parts inventory. President Ross added that there is a new Moratorium on BYD buses since they are manufactured in China and we are only able to take delivery of electric buses currently in process. Another competitor is that of New Flyer and they will be considered.

3. APTA TRANSform Conference & EXPO November 7-10, 2021 in Orlando, Florida: Each Board member attending has been provided a packet of information that contains a schedule of the events and seminars. The Chairman then described the overall agenda for the Board and their responsibilities.

Old Business:

1. South Bibb Bus Route: President Ross stated additional meetings will be held to review the suggested expansion of routes. It is currently in the planning stages and additional buses and drivers will be needed. Ms. Farmer has been communicating with various industries and the Board will be provided an update once further information has been received.

The floor was then opened for Board member comments by the Chairman but none were received. President Ross stated that he would greatly appreciate each of the Board members responding promptly to all emails that are sent out including that of the meeting notice to confirm attendance to ensure that a quorum will be present.

Chairman Tompkins then called Ms. Umana up for her official recognition for her accomplishments on being selected as one of Georgia Trend's 2021 40 under 40 honorees. He complemented her on her efforts to improve our community and its health and safety and read the Resolution that he had prepared. He further stated that he and the Board are so glad that she is one of our members and wished her continued success.

The Chairman then informed the Board the next agenda item was for it to move into Executive Session. A motion was then made by Charles Howard at 6:29 p.m. to enter into Executive Session. The motion was approved following a second by Dave Dickey.

At 6:51 p.m. a motion was made by Dave Dickey to exit Executive Session and resume the regular session. The motion was approved following a second by Lynn Farmer.

A motion was then made by Mr. Dickey to adjourn the meeting. The motion was seconded by Mr. Howard and approved.

Respectfully submitted,



Lee Brown, Secretary

Approved:


Louis Frank Tompkins, Chairman