

BOARD MEETING MINUTES
MACON-BIBB COUNTY TRANSIT AUTHORITY

February 22, 2022

The regularly scheduled meeting of the Board of Directors of the Macon-Bibb County Transit Authority was held at 5:30 p.m. on February 22, 2022 in the Morris Cohen conference room on the fourth floor of the Terminal Station at 200 Cherry Street, Macon, Georgia. Those present were:

Chairman: Frank Tompkins

Vice-Chairman: Charles Howard

Members: Dave Dickey, Ella Mumphery, Otis Redding, III, Lynn Farmer and Rachel Umana.

Members Absent: None.

Also in attendance was President/CEO Craig Ross, F. Bradford Wilson, Jr. attorney for the Authority, Lee Brown, CFO, Jami Gaudet, Public Information Officer, Brenda Banks, Executive Assistant and Georgia Slagle, CPA for the Authority. A proper Quorum was present.

Also, in attendance were Mike Greenwald and Liz Fabian.

Chairman Tompkins called the meeting to order and observed a time of silent prayer and reflection.

The Chairman then asked if there were any addendums or items that needed to be added to the agenda following the Board members' review. A motion was then made by Dave Dickey to approve the Agenda and it was approved following a second by Ella Mumphery.

Chairman Tompkins then asked the Board if there were any additions or corrections to the January 25, 2022 Minutes. A motion was then made by Dave Dickey to approve the Minutes. The motion was seconded by Charles Howard and approved.

No Public Comments were requested.

The Chairman next recognized Georgia Slagle for the presentation of the Financial Report for the six months ending December 31, 2021. Ms. Slagle first reviewed the Statement of Net Position which reflected total current assets at approximately \$4,100,000.00. The cash balance totaled approximately \$1,900,000.00 compared to \$731,000.00 the previous year. The current line of credit is zero compared to a debt of \$774,000.00 the previous year. Grant receivables are approximately the same as last year and overall the Authority is in excellent

financial condition. Current liabilities are approximately \$304,000.00 and the Total Net Position is \$13,734,530.00.

Passenger fares are below budget by approximately \$82,000.00 but ridership has increased. Terminal Station revenues total approximately \$393,000.00, which is \$23,000.00 over budget. Operating expenses for salaries and insurance are significantly higher than budget. The year-to-date change in Net Position totaled \$1,600,000.00 but after adjustments for non-operating expenses the net result was an unfavorable variance of \$212,000.00. Overall, everything looks good.

Total current assets of ParaTransit total approximately \$358,000.00 with a total Net Position of -\$265,715.00. Operating revenue and expenses should be at fifty percent of budget, but revenues were at seventy-five percent and expenses at seventy-two percent before depreciation. At the conclusion of Ms. Slagle's report, a motion was made by Charles Howard to approve the December financial reports. The motion was approved following a second by Dave Dickey.

President Ross was then recognized by the Chairman for presentation of the January Operations Report. Currently there are three buses out of service and the average time lost was 2.25 hours. OnTime performance for the Fixed Route was eighty percent and ninety-three percent for ParaTransit. A much more accurate report will be provided in the future when the new tablets arrive and are installed. Three new employees were hired during the month and there was one resignation. Overtime continues to be an issue. Terminal Station is booked through the remainder of this calendar year and well into 2023. Outstanding operating grants due for FY 2022 stand at \$546,148.00. There was one non-preventable accident during the month and one preventable one. The Covid mask mandate is scheduled to end on March 15. Fixed Route ridership increased 14,612 passengers compared to January 2021 and 960 for ParaTransit. Mercer ridership is still down.

The Chairman then opened the floor for New Business and recognized the President for his comments concerning the following meetings:

1. Jami Gaudet attending APTA Marketing & Communications Virtual Workshop on February 23-24, 2022.
2. Tony Woodard, Lee Brown, and Craig Ross attending the Transit State of Good Repair Seminar on Transit Asset Management Changes on March 9-10, 2022 in

Washington, DC and will stay over to attend APTA T Legislative Conference on March 13-15, 2022.

3. Lee Brown, Andy Stroud and Craig Ross attending APTA Transit CEOs Conference on April 9-11, 2022 in Denver, CO.

The largest transit authorities will be attending the two March conferences in Washington and will provide opportunities for management to interact with their staff and gain insight on additional ways to benefit the Authority. The last conference attended several years ago was excellent. The National Infrastructure Bill will also be reviewed.

The Chairman then opened the floor for Old Business. Ms. Gaudet was recognized to provide an overview of the Mural Project. Ms. Gaudet stated it was a joy for her to work on this from start to finish after writing the Downtown Challenge Grant and it being approved a committee was formed which also included Andy Stroud and other participants. After reviewing all the proposals that were submitted the artist was selected and the mural completed in twenty-three days. Ms. Gaudet added that she has been overwhelmed by the enthusiasm of so many people and the favorable response of the community. Chairman Tompkins thanked her again for all her efforts and the result that was achieved.

Chairman Tompkins expressed his appreciation to Mike Greenwald for all his work on the Comprehensive Mass Transportation Plan and his efforts to seek grants from the Infrastructure funding. Mr. Greenwald noted that several grants are directly from the Federal Highway Department.

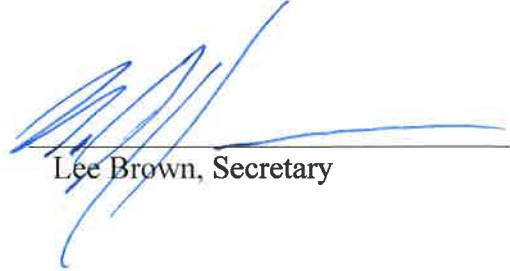
Chairman Tompkins commented that the recent Virtual Continuing Education Conference for Board Members was very beneficial and hoped that those who were unable to attend will schedule it in the immediate future for their continuing growth and development as a Transit Board member.

The Board Planning Session is scheduled for May 6 and each Board member is expected to attend. Plans for the Authority for the next three to five years will be discussed.

President Ross then advised the Board that the March meeting will be the last one of Mr. Howard's and there will be a social time immediately after the meeting. The Board will need to elect a Vice-Chairman at its April meeting.

A motion was then made by Dave Dickey to adjourn the meeting. The motion was approved following a second by Lynn Farmer.

Respectfully submitted,



Lee Brown, Secretary

Approved:



Louis Frank Tompkins, Chairman