

BOARD MEETING MINUTES
MACON-BIBB COUNTY TRANSIT AUTHORITY

July 27, 2021

The regularly scheduled meeting of the Board of Directors of the Macon-Bibb County Transit Authority was held at 5:30 p.m. on July 27, 2021 in the Morris Cohen conference room on the fourth floor of the Terminal Station at 200 Cherry Street, Macon, Georgia. Those present were:

Chairman: Frank Tompkins

Vice-Chairman: Charles Howard

Members: Dave Dickey, Lynn Farmer, Ella Mumphery, Otis Redding, III, and Rachel Umana

Members Absent: None

Also present was Craig Ross, President/CEO, Brenda Banks, Executive Assistant, Lee Brown, CFO, Jami Gaudet, Public Information Officer, Georgia Slagle, CPA for the Authority, and F. Bradford Wilson, Jr., Counsel for the Authority. A proper Quorum was present.

Also, in attendance were Mike Greenwald, Liz Fabian, David Scott, and Teresa Jackson.

The meeting was called to Order by Chairman Tompkins and he requested that we continue to pray for those individuals throughout our county who have been impacted by the pandemic and those who are less fortunate than us while being thankful for all our blessings. The moment of silent prayer and reflection was then observed.

The Board was asked to review the Agenda as written by Chairman Tompkins. A motion was then made by Dave Dickey to approve the Agenda, which was seconded by Charles Howard and approved.

The Board was then given an opportunity to review the Minutes of the June 29 meeting before Chairman Tompkins asked for their approval. A motion was then made by Dave Dickey to approve the Minutes, which was seconded by Charles Howard and approved.

There was no request made for Public Comment to Ms. Banks.

The Chairman then recognized Ms. Georgia Slagle for presentation of the Financial Report. Ms. Slagle stated that there is a cash balance in the multiple accounts currently totaling \$1,198,000.00 compared to \$484,000.00 the previous year. The Authority has experienced a \$1,600,000.00 improvement in Net Position since the beginning of the year. Grant receivables

currently total \$2,265,000.00 which includes \$1,700,000.00 of Operating Grants. Capital Improvements have been reimbursed. In the amount of \$940,000.00

Property and equipment include \$4,000,000.00 of new buses after \$1,800,000.00 of old buses have been disposed of. Accounts Payable currently total \$574,224.00, which includes \$460,000.00 owned on new buses since May 1. The Line of Credit has been reduced \$700,000.00 since last year. Liabilities currently total \$6,113,886.00, which includes the pension liability. The total Net Position is currently \$14,304,495.00, which is substantially more than last year, which stood at \$9,131,173.00.

Passenger fares for May totaled \$30,609.00, which are currently budgeted at \$46,000.00. YTD passenger fares are \$193,595.00 less than budget. Terminal Station revenues exceed budget by \$137,085.00, which is similar to the previous year. Expenses are in line with the previous year. Overtime salaries are \$490,000.00 over budget. Over \$4,000,000.00 have been requested for operating grants and the Authority has received \$482,000.00 more than budgeted. The current change in Net Position is \$817,188.00, which is \$609,324.00 greater than the current budget. After adjusting for non-operating expenses, the operating change in Net Position is \$228,047.00. The current YTD change totals \$2,140,362.00, which is an unfavorable variance to budget of \$146,137.00.

Total revenue for ParaTransit for May was \$110,048.00 while expenses totaled \$91,571.00 resulting in excess revenue over expenditures of \$18,477.00 for the month of May. Expenses before depreciation stand at 99% compared to YTD budget percentage of 92%. Efforts are now underway for the upcoming appearance of the auditor.

Chairman Tompkins then commended the President/CEO and staff for a job well done. A motion was then made by Dave Dickey to approve the Financial Statements. The motion was approved following a second by Charles Howard.

The Chairman then called on President Ross for the June Operations Report. President Ross reported that the average lost time for a bus being out of service was 8.15 hours. There is currently an issue with the electric buses involving the air compressors. On Time performance for the fixed route stood at 77% in June and 94% for ParaTransit. We are still having an issue with our tablets and recently met with Route Match. The Authority returned to full service on June 14 and most passengers have been wearing masks but fortunately only one employee has tested positive for Covid. Employees that came in contact with the individual will be tested and our standards will remain the same. Everyone has been vaccinated including the employee that

tested positive. We expect to re-activate the Mercer Route soon once a new contract is signed, operating Thursday through Saturday.

The Chairman then opened the floor for New Business and recognized President Ross. Prior to addressing the New Business items President Ross informed the Board that Weston Stroud's mother, Judge Verda Colvin was recently appointed to the Supreme Court of Georgia. He and his sister will hold the Bible for her at her swearing in ceremony on Thursday.

1. Property Acquisition from Mt Calvary Baptist Church: The closing has now occurred, and the Authority will seek a grant from GDOT to fence and pave the lot that was purchased.
2. July 29 – Will Transport 30 State Legislators from Mercer Medical School to Dinner: The legislators will be in town to discuss re-districting and we will transport them in one of our electric buses and also inform them we were the first transit system in the State to acquire electric buses.
3. August 4-Georgia CEO Videotaping at the Chamber of Commerce: President Ross will also have an opportunity to make a statement on behalf of public transit.
4. August 31- Vice Chairman of the Public Service Commission, Tim Echols, will be in Macon for a Luncheon and wants to ride our Second Street Corridor Route- President Ross has been on Mr. Echols show on two occasions and he has had a good experience with BYD.
5. October 3-5-APTA Transit Board Members & Transit Board Administrators Conferences in Philadelphia, PA: -Currently President Ross, Ms. Gaudet, Mr. Redding, and Mr. Howard are scheduled to attend.
6. Mural Design Submissions for Transfer Station: President Ross reported that Ms. Gaudet obtained a \$14,500.00 grant from the Community Foundation that was paid for with funds from the Knight Foundation. The Mural Selection Committee is comprised of seven members, including five of the Authority's staff members. A total of twelve designs were received and the committee will make a selection on August 2 and announce the winner on August 9.

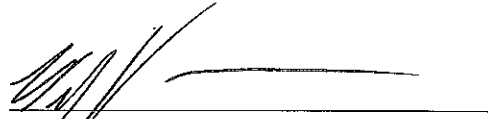
Chairman Tompkins then opened the floor for Old Business but none was presented in response thereto.

Chairman Tompkins next opened the floor for Board member comments but none

were made.

A motion was then filed by Dave Dickey to adjourn the meeting. Motion was seconded by Mr. Howard and approved.

Respectfully submitted,



Lee Brown, Secretary

Approved:



Louis Frank Tompkins, Chairman