

BOARD MEETING MINUTES
MACON-BIBB COUNTY TRANSIT AUTHORITY

February 23, 2021

The regularly scheduled meeting of the Board of Directors of the Macon-Bibb County Transit Authority was held at 5:30 p.m. on February 23, 2021 in the Morris Cohen conference room on the fourth floor of the Terminal Station at 200 Cherry Street, Macon, Georgia. Those present were:

Chairman: Frank Tompkins

Vice-Chairman: Charles Howard

Members: Dave Dickey, Lynn Farmer, Ella Mumphery, and Rachel Umana

Also present was Craig Ross, President/CEO, Brenda Banks, Executive Assistant, Lee Brown, CFO, Jami Gaudet, Public Information Officer, and F. Bradford Wilson, Jr., Counsel for the Authority. A proper Quorum was present.

Also, in attendance were, Mike Greenwald, Liz Fabian, David Scott, Charise Stephens and David Irwin, CPA with Mauldin & Jenkins.

The meeting was called to Order by Chairman Tompkins and he asked everyone to observe a moment of silent reflection.

Chairman Tompkins asked the Board members review the agenda for the meeting. A motion was then made by Dave Dickey to approve the agenda with no changes or additions. The motion was approved following a second by Charles Howard.

Chairman Tompkins next requested the Board to review the Minutes of the October 27, 2020 meeting and indicate if any additions or corrections were needed. A motion was then made by Mr. Dickey to approve the Minutes as presented and they were approved following a second by Mr. Howard.

No requests were received by Ms. Banks for Public Comments.

The next agenda item was that of the annual audit report for fiscal year 2020 covering July 2019 through June 2020. Mr. David Irvin, CPA with Mauldin & Jenkins expressed his appreciation to the Board for the opportunity to appear and discuss the audit. Each of the Board members were provided the Annual Financial Report and the Auditor's Discussion & Analysis for the Board's personal review. Mr. Irvin was pleased to report that the Authority received a Clean Audit Report and there were no audit findings. He expressed his appreciation to CFO Lee

Brown for providing them with all the information they needed in order to render their findings in a timely manner and that all accounting standards were followed.

Mr. Irvin stated the Report contains lots of comparative information in the Management's Discussion and Analysis and provides a better understanding of what occurred in prior years. Assets currently total \$15,700,000.00 and liabilities are approximately \$6,400,000.00, which is a decrease from the prior year. The largest liability is that of the Net Pension Liability totaling approximately \$4,300,000.00. Overall Net Position increased approximately \$703,000.00. Following the conclusion of the Audit Report a motion was made by Dave Dickey to accept the audit as presented. The motion was seconded by Ms. Lynn Farmer and approved. Chairman Tompkins expressed his appreciation to the Authority's staff and Mr. Brown for their excellent work.

President/CEO Ross was then called on for presentation of the January Operations Report. He reported that three buses are currently in the shop but hope to be back on the road soon. The new Maintenance Director, Tony Woodard, is doing a fantastic job and many buses have already been repaired. The Authority is providing the best service it can with the Covid restrictions with OnTime performance of the Fixed Route running at 75% and ParaTransit at 95%. Terminations and resignations totaled five during January but anticipate there to be only four open positions in the immediate future. The Authority has recently entered into a partnership with Central Georgia Tech which will allow Darrell Lister to train bus drivers under a federal grant., thereby providing the Authority access to other potential employees.

The Authority has been participating with Work Force Georgia, which provides assistance in sanitizing the buses. The Authority will continue to utilize these individuals not only for the buses but also to sanitize Terminal Station under Mr. Stroud's supervision, including cleaning it after weddings.

This month's Ridership Report reflects the merger of the total Fixed Route and Senior Route passengers. He noted that some transit systems are down 70-80 percent and some additional federal funding should be received. The Mercer Route has been very slow, but we anticipate the WalMart route picking up again soon. President Ross concluded the Operations Report noting that the Authority had been approved for two more BYD electric buses.

Chairman Tompkins reported the Minutes should reflect in New Business that Chief Financial Officer, Lee Brown was unanimously approved to be the Secretary of the Board.

Chairman Tompkins opened the floor for Old Business and recognized President Ross for report on two agenda items. President Ross stated that the Terminal Station roof project is going well and should be completed in approximately six weeks. The Fifth Street Parking Lot was completed but a setback occurred when Business Development waited until it was completed to state a permit was necessary and that the light posts need to be taken down and underground wiring be checked for appropriate depth and that lighting was wired correctly to the base of the light poles. This occurred even though they acknowledge they observed on a daily basis the parking lot being developed. A structural engineer and geologists has now been hired to do a soil sample and it will be presented to Planning & Zoning tomorrow. A report should be ready by mid-March.

The Board members were then asked by the Chairman if any had a public comment they wished to make at this time. None were presented.

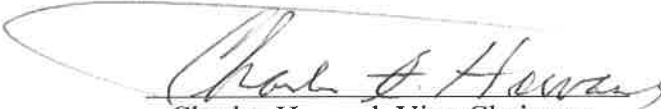
A motion was then made at 6:17 p.m. by Charles Howard to go into Executive Session. The motion was approved following a second by Dave Dickey.

A motion was then made by Dave Dickey to exit Executive Session at 7:03 p.m. and such motion was approved following a second by Ms. Farmer.


A motion was then made by Dave Dickey to authorize the Authority to purchase 2737 and 2747 Cason Street properties at a cost of \$5,000.00 per lot plus the surveying, legal, and recording fees associated with said purchases. The motion was seconded by Ella Mumphery and approved.

There being no further business the meeting was adjourned.

Respectfully submitted,


Charles Howard, Vice-Chairman

Approved:


Louis Frank Tompkins, Chairman