

MACON-BIBB COUNTY TRANSIT AUTHORITY
BOARD MEETING MINUTES

June 27, 2017

The regular meeting of the Board of Directors of the Macon-Bibb County Transit Authority was held at 5:30 p.m. on June 27, 2017 in the Morris M. Cohen conference room on the fourth floor at Terminal Station at 200 Cherry Street, Macon, Georgia. Those present were:

Craig Ross, Chairman

Charles Howard, Vice-Chairman

Violet Poe, Secretary

Members: Nettie Thomas, and Frank Tompkins

Members Absent: Sheddric Clark

Also present were F. Bradford Wilson, Jr., Counsel for the Authority, Georgia Slagle, CPA for the Authority, Dave Golder, Safety and Training Manager, Andy Stroud, Facilities & Marketing Director, Brenda Banks, Executive Assistant & Accounts Payable Coordinator, and Danny Thompson, Chief Financial Officer. A proper Quorum was present.

The Chairman Craig Ross called the meeting to order and a moment of silent prayer was observed. The Chairman briefly reviewed the Agenda as presented. Frank Tompkins moved for approval of the agenda. The motion was seconded by Violet Poe, and approved. Approval of the Minutes was the next agenda item. With no changes, or additions required, a motion was made by Frank Tompkins for the approval of the Minutes, which were unanimously approved following a second by Nettie Thomas.

The Chairman then called upon Ms. Georgia Slagle for the financial report. Ms. Slagle presented the Financial Statements and Supplementary Information for the Month and Eleven Months Ended May 31, 2017 and 2016 for Fixed Route, ParaTransit, and Terminal Station operations. She began with the Fixed Route Operating Fund Statements of Net Position. She pointed out the \$373,037.27 grants receivable amount, which represents April operating reimbursements and approximately \$99,559.89.00 in capital grant requests. Ms. Slagle shared that through the end of May, \$2,113,008.00 will have been drawn on the GDOT 5307 Operating Grant. She noted that the \$255,578.00 bi-party agreement receivable remains outstanding. Ms. Slagle then compared the BB&T Line of Credit of \$450,245.88 to the \$597,835.67 SunTrust Line of Credit in 2016. Approximately \$19,000.00 was paid on the line of credit in May. Ms.

Slagle then reviewed the Variable Budget Statements of Revenues and Expenses. Under operating expenses, Ms. Slagle stated that combined salaries and employee benefits are tracking to budget. The year to date gas and diesel fuel line item shows a favorable variance of \$322,336.92. Repair parts and supplies indicate an over budget variance year to date, but a favorable prior year actual variance for May of \$2,615.98. The year to date insurance variance is unfavorable by \$94,336.40. There were claims costs that were not budgeted. There was also an unfavorable budget variance of \$73,297.35 in professional and other services. Ms. Slagle announced a decrease in the change in net position of \$97,881.00 for May, but a year to date increase in net position of \$296,408.00.

Ms. Slagle then reviewed the ParaTransit financial statement. Eleven months into the year, the Statement of Revenues and Expenses shows the year to date percentages for most of the line items are right on budget and total revenues are right at 92%. The last item of Ms. Slagle's report was the Terminal Station Fund financial statement. Terminal Station rental deposits for May totaled \$55,385.06. Year to date rental and other income is tracking \$125,828.44 higher than 2016. Ms. Slagle announced increases in the change in net position of \$146,000.00 year to date. Chairman Ross inquired if a request for payment of the \$255,578.00 working capital deficit had been sent to Macon-Bibb County. Danny Thompson responded that a letter was sent in March to Dale Walker who responded that funds were not available at that time. Chuck Howard made a motion to accept the financial report. The motion was seconded by Frank Tompkins and approved unanimously.

The Chairman then announced that General Manager & CEO, Rick Jones resigned on Tuesday, June 20, 2017. Dave Golder has been selected to serve as interim General Manager & CEO. Dave Golder was then called upon for the General Manager's report. Mr. Golder shared that he, Operations Manager, JoAnn Lamb, and Maintenance Superintendent, Melvin Little recently visited the BYD (Build Your Dreams) electric bus assembly and battery plant in Lancaster, CA. He assured the Board that the MTA management team will continue to work closely together, and invited them to contact him at any time. Chairman Ross then thanked Violet Poe and Frank Tompkins for attending the staff meeting that was held on Sunday, June 25th at the Broadway facility.

The next agenda item was that of Committee Reports. No Committee reports were offered during this meeting.

The Chairman then introduced Rachel Hollar, Executive Director of Bike Walk Macon, for a presentation. Ms. Hollar presented an opportunity to have bike share in Macon. She shared that Seattle, Washington DOT is decommissioning their bike share which consists of 42 solar-powered stations and 368 bicycles that were purchased with a Federal Transit Authority grant. Seattle is interested in transferring their bike share grant to another transit system. Management of assets and grant responsibilities would be provided by MTA, but Bike Walk Macon is interested in partnering with MTA to handle those operations. Ms. Hollar stated that Seattle has had the grant for three years, and the remaining time on the grant is seven years. Ms. Hollar requested a letter of support from the MTA Board of Directors by Thursday, June 29th to receive the transfer of the FTA Seattle Bike share grant. She has received support from Macon-Bibb County, Macon-Bibb Convention & Visitors Bureau, and the Urban Development Authority. Many questions were raised about the operation and responsibilities of the bike share program. Ms. Hollar agreed to provide more information about the grant transfer. Chairman Ross called for a vote on the letter of support. Chuck Howard motioned to provide the letter of support after Brad Wilson has time to review the additional information provided by Ms. Hollar. The motion was seconded by Frank Tompkins with reservation. Violet Poe abstained from the vote.

The Chairman then granted guests the opportunity to speak for up to five minutes. Wade Horton commented that the current bus routes do not adequately cover Macon. He suggested an increase in routes, and that MTA should consider day passes. He expressed concern with the \$100 monthly Paratransit pass. He feels the passes should be assigned an expiration date of 30 days from the day of purchase, as opposed to the pass expiring at the end of the month. David Scott and Jackie Glover were recognized, but declined to speak.

The next item on the agenda was Old Business. The Chairman reminded board members of the APTA Expo that will be held October 8 - 11, 2017 at the Georgia World Congress Center in Atlanta. Chairman Ross set the deadline of August 1, 2017 for Board members to let Brenda Banks know if they want to attend.

Election of Officers was the next agenda item. The Chairman shared that Violet Poe had requested to no longer serve as Secretary/Treasurer. The ballots were distributed to board members and returned to Brad Wilson. Mr. Wilson announced the election results with Craig Ross as Chairman; Chuck Howard as Vice-Chairman; and Sheddrick Clark as Secretary/Treasurer. Violet Poe then thanked everyone for the opportunity to serve as Secretary/Treasurer. Chairman Ross expressed his appreciation of Ms. Poe.

The Chairman then discussed a survey recently conducted of the transit systems in Augusta, Columbus, and Savannah. All have similar operating hours and number of routes as Macon. Some of MTA's bus routes have not been adjusted in 20 years. There are some routes that need to be shortened and others that need to be extended. Consideration should also be given to revamping routes in high crime areas.

Chairman Ross then asked if the Board had any comments. No board member comments were made. Visitor, Mary Megbu asked to speak. She asked if some of the West Macon bus stops could be adjusted closer to her home. Chairman Ross asked that she contact the MTA dispatch office with her request.

The Chairman then shared that he spoke with Paratransit driver, David Barber, concerning Mr. Barber's request to become a chaplain for MTA. Mr. Barber is a pastor and would like to be available to MTA employees/customers for counsel. A few visitors commented on Mr. Barber's outreach program for the homeless.

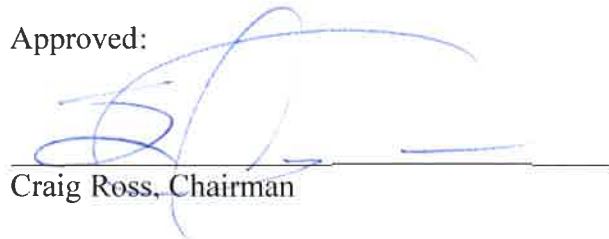
There being no further business the meeting was adjourned.

Respectfully submitted,



Violet Poe, Secretary

Approved:



Craig Ross, Chairman